

Request For Quotation for purchase and supply of color plastic bins

The Centre for Environment Education (CEE), funded by the ACG Cares Foundation under the "Shirwal Samrudhi" project in Satara District, seeking quotations for the procurement and supply of 15000 pairs (30000 nos.) of color-coded plastic dustbins for household use, as outlined in the specifications below.

The table below outlines the detailed specifications for the required dustbins:

Specification	Description
Quantity	15000 pairs (30,000 units)
Capacity	10 litres per dustbin
Material	Virgin plastic (durable, eco-friendly, and suitable for indoor/outdoor use)
Color Coding	- Green bin for biodegradable waste - Blue bin for non-biodegradable/recyclable waste - Color must be permanent and fade-resistant
Design	- Each bin should be open type (without lid and handle) - Stackable for efficient storage
Dimensions	- Approximate dimensions: height: 25-30 cm, diameter: 20-25 cm (lower base), 25-30 cm (upper open area) - Shape: cylindrical with a flat base
Durability & Strength	- Sturdy, impact-resistant, UV-resistant - Designed for long-term household use
Labelling/Marking	- Clear marking on each bin indicating waste type: "Biodegradable Waste" (green bin) and "Recyclable Waste" (blue bin) - Permanent and fade-resistant labelling or embossed marking - Design to be provided by CEE for the Labelling
Weight	300 grams per bin, depending on design and material strength

A verification to be carried out from CEE side before the delivery of dustbins. Any transportation damage and manufacturing defect occurred will be considered as reject and fresh dustbin will be requested by CEE against each defected bin.

Additional Information

Category	Details
Warranty	Specify the terms of any warranties offered for the product.
Payment Terms	Indicate your payment terms and conditions.
Price Quotation	Provide an itemized price breakdown, including Cost per pair of dustbins, applicable taxes, shipping, etc.

Delivery Location:

Delivery to be done to **CEE Shirwal office, Rambag city, Shirwal, Satara, Maharashtra.**

Delivery of Dustbins:

To be delivered with in the **20 days** from the issue of purchase order from the CEE.

Submission Requirements:

Please include the following information in your quotation:

1. Legal and Compliance:

- Compliance with local and national regulations.
- Copy of registration certificate under income tax and GST (If applicable),
- Copy of **last three years audited financial** statements,
- Copy of address proof.

Evaluation Criteria Matrix

Criteria	Weight (%)
1. Price Competitiveness <ul style="list-style-type: none">- <i>The total cost of the quotation, including the price per pair of dustbins, taxes, shipping, and handling.</i>- <i>The most competitive price that meets the specified requirements will be favored, but overall value for money is essential.</i>	80%
2. Compliance with Product Specifications <ul style="list-style-type: none">- <i>Adherence to all product specifications outlined in the RFQ document, including materials, dimensions, design, durability, and labeling.</i> <p>Bids that do not meet the full technical requirements will be considered non-compliant and disqualified</p>	10%
3. Delivery Schedule & Logistics <ul style="list-style-type: none">- <i>Ability to meet the required delivery schedule:</i>- <i>Early delivery or flexible delivery options will be viewed favorably.</i>- <i>Supplier's ability to handle logistics efficiently, especially for delivery to Shirwal, Satara.</i> <p>Any loss of goods during delivery will have to be replaced</p>	10%
Total Score	100%

Proposal Submission

Submission Deadline: 07.11.2024

Proposals must be sent to **Email: [purchase@ceeindia.org]** with password protected pdf titled as " RFQ for procurement and supply of plastic dustbin - Shirwal Samrudhi Project" as attachment.

All proposals must be received by the submission date and time. **Late submissions will not be considered.**

Terms and Conditions

- CEE reserves the right to accept or reject any or all proposals without assigning any reason.
- All costs associated with the preparation and submission of the proposal shall be borne by the bidder.
- The contract will be awarded to the bidder whose proposal is deemed to be in the best interest of the project and CEE.
- All work must comply with the relevant safety and environmental regulations.
- The rates quoted shall be in Indian Rupees and shall be inclusive of all cost of transportation, taxes, duties, and levies as applicable up to the completion of the delivery of product. Any increase in the rates will not be allowed. Base cost and rate of taxes and others charged should be clearly mentioned.

INSTRUCTIONS FOR PREPARATION AND SUBMISSION OF Quotation

STATEMENT OF CONFIRMATION

On behalf of **(Declarant)**, I confirm that:

- a) **Declarant** has the legal ability to enter into contracts with Centre for Environment Education (CEE) for the supply of equipment, services, or work.
- b) **Declarant** has not been in any situation that could create a conflict of interest, including:
 - i. None of **Declarant's** key personnel has a financial, family, or employment relationship with CEE personnel, including any experts or consultants involved in this project.
 - ii. No fees, gifts, or any other payments (except those in the proposal) have been given or promised in connection with this procurement process.
 - iii. **Declarant** has not helped prepare any part of this procurement process or its documents.
 - iv. **Declarant** does not control, is not controlled by, and is not under common control with any other bidder.
 - v. **Declarant** has not received any support from another bidder.
 - vi. **Declarant** does not share a legal representative with another bidder.
 - vii. **Declarant** does not have a relationship with another bidder that could influence the bidding process.
 - viii. **Declarant** has not submitted more than one bid for this process.
 - ix. **Declarant** is not involved in any other situation that could create a conflict of interest that might influence its responsibilities or violate laws and regulations.